

## City Work Experience

Have you worked for the City before? Yes  No  If yes, please specify Department: \_\_\_\_\_

## Personal Information

Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_ (Cell) \_\_\_\_\_ (Home)

Home Address: \_\_\_\_\_

No. & Street

City

Province

Postal Code

## Positions

**Available positions are listed below. Please indicate the top three position(s) you wish to apply for:**

- Facility Attendant
- Canteen Attendant
- Server
- Bartender
- Line Cook
- Ticket/Taker Usher
- Crossing Guard
- Lifeguard (Bronze Cross certification required)
- Canteen-Deck Attendant (Bronze Cross certification required)

## Certifications/Experience

**Please check all current certifications you possess:**

- Smart Serve
- Safe Food Handling
- Bronze Cross
- National Lifeguard Certification
- CPR
- First Aid

**Please check if you have experience with the following:**

- Customer Service
- POS Systems

## Availability

First day available for work: \_\_\_\_\_

Are you able to work the following:

Evenings

Weekends

Holidays

**Please check all that apply:**

- I am 14 years of age or older
- I am under 18 years old
- I am fully vaccinated against COVID-19 (at least 2 or more doses).

# JOB FAIR 2022

**Please provide at least 2 references:**

Name	Position	Relationship (supervisor/teacher etc.)	Telephone Number(s)	Email

## Work/Volunteer Experience

Please list any work/volunteer experience below (include position, company, and dates):

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I hereby provide authorization to the City of Sault Ste Marie to conduct reference checks with the above individuals as it relates to my suitability, eligibility and qualification for employment. I acknowledge and understand that the information collected will be maintained as confidential. Information will be used solely for the purpose of assisting with determining my candidacy for employment. I hereby certify that the information contained herein is true and accurate. I understand that giving false information may result in a refusal to hire or in disciplinary action up to and including termination of my employment.

Signature	Date
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The Corporation of the City of Sault Ste. Marie is an inclusive employer. Accommodation is available in accordance with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act, 2005.

### SECTION #

### OFFICE USE ONLY

Reviewed By: \_\_\_\_\_ Input into Work Sheet

Panelist: \_\_\_\_\_ Recommendation: \_\_\_\_\_ Position: \_\_\_\_\_

Comments: \_\_\_\_\_

ATTACH INTERVIEW GUIDE & PROVIDE TO HR

Worksheet Updated \_\_\_\_\_ (initials)